



CHIEF OF THE NATIONAL GUARD BUREAU INSTRUCTION

NGB-CA
DISTRIBUTION: A

CNGBI 2402.01
21 April 2026

NATIONAL GUARD BUREAU OFFICE OF COMPARTMENTED ACTIVITIES

References: See Enclosure B.

1. Purpose. This instruction establishes policy and assigns responsibilities for the National Guard Bureau (NGB) Office of Compartmented Activities (NGB-CA) in accordance with the references.
2. Cancellation. None.
3. Applicability. This instruction applies to personnel assigned to the NGB Joint Staff, offices within the Office of the Chief of the NGB (CNGB), and Army National Guard and Air National Guard personnel supporting governance on behalf of the NGB Joint Staff.
4. Policy. It is NGB policy to support NGB-assigned personnel and action officers with Special Access Programs (SAPs), Controlled Access Programs (CAPs), and Alternative Compensatory Control Measures (ACCMs) to ensure NGB senior leader attendance at governance meetings and that NGB senior leader decision making is fully informed in accordance with reference a through reference d. The NGB-CA Chief is the final authority for granting and adjudicating SAP, CAP, and ACCM access to NGB allocated billets for NGB assigned and non-NGB-assigned personnel within the Army National Guard and Air National Guard supporting joint governance forums. Currently, there are no CAP allocated billets within NGB.
5. Definitions. See Glossary.
6. Responsibilities. See Enclosure A.
7. Summary of Changes. This is the initial publication of CNGBI 2402.01.
8. Releasability. This instruction is approved for public release; distribution is unlimited. It is available at <<https://www.ngbpmc.ng.mil/>>.

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9. Effective Date. This instruction is effective upon publication and must be reviewed annually by the Proponent/Office of Primary Responsibility for continued validity, and must be revised, reissued, canceled, or certified as current every ten years.



STEVEN S. NORDHAUS
General, USAF
Chief, National Guard Bureau

Enclosures:

- A -- Responsibilities
- B -- References
- GL -- Glossary

ENCLOSURE A
RESPONSIBILITIES

1. Vice CNGB (VCNGB). The VCNGB will:
 - a. Chair the Decision Support Advisory Council.
 - b. Provide NGB senior leaders with guidance on how to best leverage Decision Support Advisory Council meeting topics into day-to-day operations.
 - c. Provide NGB-CA with scoping guidance on what Decision Support Advisory Council topics would most benefit NGB Joint Staff leaders.
2. NGB Director of Staff. The NGB Director of Staff will serve as an Office of Primary Responsibility for NGB-CA, ensuring NGB-CA aligns with, and best supports, NGB operations, senior leaders, CNGB, and VCNGB developed requirements.
3. NGB Joint Intelligence Director. The NGB Joint Intelligence Director will:
 - a. Oversee intelligence requirements for the NGB-CA CAP Coordination Office, ensuring a complementary approach to intelligence in accordance with reference e.
 - b. Ensure that NGB-CA abides by NGB Joint Intelligence Directorate intelligence production standards and answers CNGB Priority Intelligence Requirements.
4. NGB Senior Agency Official for Information Security. The NGB Senior Agency Official for Information Security will ensure accountability for NGB compliance with DoW regulations for the handling and safeguarding of information and systems, however, NGB OCA retains accountability for SAP, CAP, and ACCM information and associated systems.
5. NGB-CA. NGB-CA will:
 - a. Manage access for the CNGB, VCNGB, NGB Joint Staff Directors, NGB staff, Office of the Director of the Army National Guard, Office of the Director of the Air National Guard, NGB Joint Actions Control Office, and NGB Joint Actions Control Office assigned Action Officers supporting governance. NGB-CA may support access for non-NGB assigned personnel when approved by the NGB-CA Chief.
 - b. Determine the appropriate level of access granted to the individuals specified in paragraph 4.a. based on roles and responsibilities.
 - c. Support the CNGB and VCNGB with regular SAP, CAP, and ACCM informed briefings, ensuring fully informed senior leader decision-making.
 - d. Host the Decision Support Advisory Council monthly.

e. Deliver SAP, CAP, and ACCM informed briefs ensuring the VCNGB, NGB Director of Staff, Office of the CNGB NGB Joint Staff Directors, NGB staff, Office of the Director of the Army National Guard, and Office of the Director of the Air National Guard representatives are fully informed.

f. Establish a Strategy Coordination Cell within NGB-CA CAP Coordination Office.

g. Support the implementation of responsibilities identified in reference a through reference c.

ENCLOSURE B

REFERENCES

PART I. REQUIRED

- a. Department of Defense (DoD) Instruction 5205.11, 12 September 2024, "Management, Administration, and Oversight of DoD Special Access Programs"
- b. Chairman of the Joint Chiefs of Staff (CJCS) Instruction 3305.01, 28 July 2023, Title exceeds Classification of this Instruction, available on Joint Worldwide Intelligence Communications Systems (JWICS) <<https://go.ic.gov/eBuikQi>>, accessed on 17 April 2026 (MDA)
- c. National Guard Bureau Memorandum, 19 January 2024, "Establishment of NGB Strategy Coordination Cell (SC2)," Available on JWICS, accessed on 17 April 2026 (MDA)
- d. DoD Manual 5200.01, Volume 3, 24 February 2012, "DoD Information Security Program: Protection of Classified Information," Incorporating Change 3, 28 July 2020
- e. CJCS Instruction 3100.01F, Enclosure H, Paragraph 7, 29 January 2024, "Joint Strategic Planning System"

PART II. RELATED

- f. President Donald J. Trump, (NSPM-24), 29 September 2020, "National Security Presidential Memorandum 2024," Joint Worldwide Intelligence Communications Systems (JWICS) <<https://go.ic.gov/eBuikQi>>, accessed on 17 April 2026 (MDA)
- g. Intelligence Community Directive 906, 17 December 2024, "Controlled Access Programs"
- h. CJCS Memorandum 3213.02E, 07 December 2024, "Joint Staff Alternative Control Measure Management"

GLOSSARY

PART I. ACRONYMS

ACCM	Alternative Compensatory Control Measures
CAP	Controlled Access Program
CNGB	Chief of the National Guard Bureau
NGB	National Guard Bureau
NGB-CA	National Guard Bureau Office of Compartmented Activities
SAP	Special Access Program
VCNGB	Vice Chief of the National Guard Bureau

PART II. DEFINITIONS

Alternative Compensatory Control Measures -- Security measures used to safeguard classified intelligence or operations and support information when normal measures are insufficient to achieve strict need-to-know controls. Defined in reference d.

Controlled Access Program -- A controlled access program is a compartmentalized control system within a level of classification, involving compartments and sub-compartments. Within the Intelligence Community, Controlled Access Programs are most commonly compartments or sub-compartments of the TOP SECRET level of classified intelligence. Defined in reference g.

Special Access Programs -- A system of enhanced security measures for sensitive capabilities or information that imposes safeguarding and access requirements exceeding those normally required for information at the same classification level. Defined in reference a.

Strategy Coordination Cell -- A federated organization, that is cross-functional and integrated across the Joint Staff. The breadth of the Strategy Coordination Cell provides ready access within Joint Directors' processes, to coordinate and synchronize support to individuals with a depth of information and expertise. A Strategy Coordination Cell aids decision-making by supplementing finished compartmented intelligence for informed risk assessments for recommendations to the Commander. Defined in reference e.